

## Hoe Tonga Pacifica Waka Ama Association – Committee Meeting Minutes

**Date:** Monday, 13 February 2012

**Venue:** NZ Royal Police College

### **Present:**

Joern Scherzer – President (Mana)  
Chris Fox – Vice President (Acting) (Hikoikoi)  
Len Tamapeau – Treasurer  
Marinna Millanta-Lowrey – NKOA Rep (Hawaikinui)  
Syd Cunningham - (Wairarapa)  
Kuhuroa & Hirani de Muth (Toa)  
Karmen Wallace – (Tai Tonga)  
Roimata Tauroa – (Tunui)  
Richard Robyns – (Kokiri)  
(Aniuwaru)

### **Apologies:**

Turi Hodges (Porirua Canoe & Kayak Club)  
Chris Manson (Tunui)  
Kim Kelly (Hikoikoi)  
Paula Dixon (Tai Tonga)  
Anne (Te Ringa Miti Tai Heke Waka Ama Club)

### **Absent:**

Ngā Waka  
Te Rangi o Te Rau

<b>List of Members:</b>
Aniuwaru ki Porirua Waka Ama Rōpu Inc
Hawaikinui Tua Rua
Kokiri Tai Patu
Mana Pacifica Outrigger Canoe
Hikoikoi Waka Ama
Ngā Waka Tekau Rautau ki Porirua
Porirua Canoe and Kayak Club
Tai Tonga 41 Outrigger Canoe Club
Te Ringa Miti Tai Heke Waka Ama Club – Whanganui
Te Rangi o te Rau
Toa Waka Ama Club
Tunui-a-te-Ika Waka Ama
Wairarapa Nui Tonu

**Meeting opened at 6.30pm**

<b>TOPIC</b>	<b>POINTS OF DISCUSSION</b>	<b>ACTION</b>	<b>BY WHOM</b>
<b>1. Welcome</b>			
<b>2. Karakia</b>			
<b>3. Members Present &amp; Apologies</b>	<ul style="list-style-type: none"><li>• See above.</li></ul>		
<b>4. Previous Minutes</b>	<ul style="list-style-type: none"><li>• Accepted no changes</li></ul>		Joern
<b>4. Financial Report</b>	<ul style="list-style-type: none"><li>• W1/W6 Sprints financial report (accepted)</li><li>• Clubs with outstanding payments will receive reminder: to be paid by 1.3.2012<ul style="list-style-type: none"><li>○ Hikoikoi</li></ul></li></ul>	<ul style="list-style-type: none"><li>• Clubs to pay outstanding fees, reminder should have been done prior to</li></ul>	Len/Joern

	<ul style="list-style-type: none"> <li>○ Aniuwaru</li> <li>○ Nga Waka</li> </ul>	<p>racing Nationals 2012</p>	
<p><b>5. Long Distance Nationals (update)</b></p>	<ul style="list-style-type: none"> <li>○ Progress is steady; race organisation is on track with thanks to Organising Committee of Joern Scherzer, Christina Chase, Paula Dixon, Turi Hodges, Doug Omeri, Selena Katene, Sarah Snow, Project Manager Chris Fox.</li> <li>○ Resolution: To apply to the Mana Community Trust Foundation for \$6750.00 to assist with Long Distance Nationals 20-22 April for funding assistance for: <ul style="list-style-type: none"> <li>▪ Support boats</li> <li>▪ Venue hire</li> <li>▪ Coastguard</li> <li>▪ DJ/PA System</li> <li>▪ Portaloo Hire</li> </ul> </li> </ul>	<p>Resolution accepted – funding application to be completed by Project Manager and signed off by Joern.</p>	<p>Chris/Joern</p>
<p><b>6. Administrator Position</b></p>	<ul style="list-style-type: none"> <li>▪ Request sign off from committee for job description.</li> <li>▪ Administrator job description to be advertising on Hoe Tonga website and circulated to clubs via representative – close off for applications 15 March 2012.</li> <li>▪ 4 expressions of interest received to date. A copy of interested parties CV will be requested and to be submitted.</li> <li>▪ Funding for position will come from club affiliation fees with successful applicant seeking funding for development and continuity of role</li> </ul>	<ul style="list-style-type: none"> <li>• Role approved by committee</li> <li>• Chris/Joern to arrange interview with applicants.</li> <li>• Recommendations and successful applicant to be brought to next committee meeting for signoff.</li> </ul>	<p>Chris/Joern</p>
<p><b>7. Secondary School Sprints</b></p>	<ul style="list-style-type: none"> <li>• Regional Secondary School Waka Ama Competition panui submitted/event advertised</li> <li>• Date of competition 3 March (Postponement 4 March)</li> <li>• Entries open with support from College Sport who will pay for Enternow system and medals for</li> </ul>	<ul style="list-style-type: none"> <li>• Clubs to confirm waka availability</li> <li>• Arrange to get waka to Onepoto</li> <li>• Volunteers for day sourced and more</li> </ul>	<p>Chris/ Club Representatives</p>

	<p>successful teams.</p> <ul style="list-style-type: none"> <li>• Entry fee per student \$10</li> <li>• W1 and W6 competition for boys/girls</li> <li>• Can only enter one division</li> <li>• (only) Co-ed schools can enter mixed teams</li> <li>• Due to the expected number of teams race day will be too lengthy with mixed teams from boys/girls colleges as well.</li> </ul>	welcome (email Chris)	
<b>8. Report back Reg Sprints 2011</b>	<ul style="list-style-type: none"> <li>• Report submitted (approved)</li> <li>• Small profit on W6 event/W1 event a loss</li> <li>• Volunteers need to be on time</li> <li>• Roster and register of volunteers needs to be completed</li> <li>• Proposal - In preparation for future events proposal for Hoe Tonga banner, flag to be purchased. Cost to be sought and if amount not over \$2000 then approval given to purchase.</li> </ul>	<ul style="list-style-type: none"> <li>• Approved: Hirani de Muth 2<sup>nd</sup> – Chris Fox</li> <li>• Joern to circulate costs to Executive Committee to approve purchase of Hoe Tonga banner, flag</li> </ul>	Joern/Committee Executive
<b>9. Report back NZ Post Corporate Sprints</b>	<ul style="list-style-type: none"> <li>• Report submitted (approved)</li> <li>• Rewarding exercise at a busy period in calendar: <ul style="list-style-type: none"> <li>○ Brings new paddlers into clubs</li> <li>○ Creates revenue for clubs</li> </ul> </li> <li>• Will look to hosting another corporate event</li> <li>• Fantastic support from NZ Post/Wellington City Council and Hutt City Council</li> <li>• Gazebo was replaced at a cost of \$500</li> <li>• Budget signed off</li> </ul>	<ul style="list-style-type: none"> <li>• Chris Fox, Race Director Congratulations on putting together successful event particularly changing venue 1 week prior to competition due to weather</li> </ul>	Club Representatives
<b>10. Proposed process for regional WT12 entries at Sprint Nationals</b>	<ul style="list-style-type: none"> <li>• Proposal to be discussed by clubs, essentially set up after feedback received from Nationals 2013 where entry of regional crews needed to be done by administrator. Sign off for entry required by club representatives to avoid confusion.</li> </ul>	<ul style="list-style-type: none"> <li>• Club representatives to read, distribute and make changes where necessary.</li> <li>• To be approved at next meeting.</li> <li>•</li> </ul>	Club Representatives

<p><b>11. Suggestions to clubs to create a club-email address to facilitate comms to clubs</b></p> <p>Eg  <a href="mailto:wntwakaama@hotmail.com">wntwakaama@hotmail.com</a>  <a href="mailto:poriruacanoekayakclub@gmail.com">poriruacanoekayakclub@gmail.com</a>  <a href="mailto:aniuwaruwakaamaclub@gmail.com">aniuwaruwakaamaclub@gmail.com</a>  <a href="mailto:mana.pasifika.occ@gmail.com">mana.pasifika.occ@gmail.com</a></p>	<ul style="list-style-type: none"> <li>• Many clubs have done this already with great deal of success <ul style="list-style-type: none"> <li>○ To be added:  <a href="mailto:hikoikoiwakaama@gmail.com">hikoikoiwakaama@gmail.com</a></li> </ul> </li> <li>• Noted: can put a forward on Gmail so notifications go to all club executives to ensure enquiries, actions are forwarded to members of clubs.</li> <li>• Way to improve communications</li> </ul>	<ul style="list-style-type: none"> <li>• Advise <a href="mailto:hoetonga@gmail.com">hoetonga@gmail.com</a> once action completed</li> </ul>	<p>Club Representatives</p>
<p><b>Other business</b></p>	<ul style="list-style-type: none"> <li>• Nil</li> </ul>		
<p><b>Karakia &amp; Closing</b></p>			
<p><b>Next meeting</b></p>	<ul style="list-style-type: none"> <li>• 11 June 2012, Royal NZ Police College, Porirua</li> </ul>		