

Hoe Tonga Pacifica Waka Ama Association

Board Minutes

Date 10 November

Venue Wharewaka

Time: 12 – 2pm

No	Item	Points	Action
	Karakia		
1	Attendance	Joern Scherzer, Chris Fox, Paora Ammunson, Tane Cassidy, Paul Marshall Gaylene Sciascia (administrator) Apologies: Thomas Tawhiri	
2	Minutes from previous meeting	<ul style="list-style-type: none"> Now available on website, no matters arising 	
3	AGM	<ul style="list-style-type: none"> An AGM was held in Whanganui, following the conclusion of this year's Paddla Series, on 23 September. WANZ CEO Lara Collins was in attendance also. Clubs present, with each club having a representative for voting purposes: <ul style="list-style-type: none"> Hawaikinui Hikoikoi Otaki Waka Hoe Porirua Canoe Kayak Club Te Ringa Miti Tai Heke Whanganui Waka Ama Club Whanganui River Outrigger Canoe Club Tai Tonga 41 A quorum of at least half the membership (out of 11) was achieved. The annual report was presented and accepted unanimously. Two (elected) Board positions were up for a vote: two nominations were received: (1) Paul Marshall, (2) Thomas Tawhiri. Both were elected as the number of nominations matched the number of positions available. 	
4	Winter Series	<ul style="list-style-type: none"> Very good response and feedback from clubs and paddlers, with participation broadly increasing by 20% compared to 2016. This is a good fundraiser for clubs, and a good way to keep paddlers engaged over winter. HT is looking to run the series again in 2018. Some negative feedback about points system, albeit partly driven by a misunderstanding about the goals and objectives of the winter series 	Joern: consider relevant improvements to points system

5	Funding applications & RDO	<ul style="list-style-type: none"> • Hutt Mana Charitable Trust has granted HT \$1000 toward support boats for events in Poriura and Lower Hutt area, and toward volunteer upskilling workshops • HT has applied to Trust House for funding towards two W6 (in relation to RDO work in community and schools), outcome will be known in December 2017 • HT has been conditionally approved for funding of about \$21k from Kiwisport toward the RDO, subject to Sport Wellington being granted funding for 2018, but this is significantly less than what was requested • Key outcomes: involve 8 new schools in secondary schools waka ama, maintain existing waka ama activities in secondary schools; undertake various whanau days • Decisions have yet to be made about what is achievable with the funding • In order to progress this, a sub-committee was formed, with decisions by end of November: Chris, Joern, Paora, Paul • Further discussions to be had with NZCT to potentially secure top-up-funding 	Joern: contact NZCT for a meeting
6	Strategic Plan	<ul style="list-style-type: none"> • Hoe Tonga's strategic plan 2014-18 will expire next year. • A sub-committee was established to develop a plan/approach for a new strategy. • Sub-committee will comprise of Paora, Paul and Tane • Broad initial timeframe: <ul style="list-style-type: none"> ○ Agree on plan/process by February 2018 ○ Development of plan, including engagement with clubs, by June 2018 ○ Draft plan approved by Board in July 2018 ○ Finalised plan to be presented at AGM in September 2018 	Paora/Paul: report back in February 2018 with a proposed process
7	Regional Sprints	<ul style="list-style-type: none"> • Planning is progressing well, Gaylene is pulling together a detailed volunteer roster • Club Spirit Award: discussed various categories, in order to make the selection of the winner more transparent and objective; a marking sheet is to be created for those categories that require a "vote" from key volunteers at Regionals 	<p>Gaylene: implement relevant tasks as per Sprint task list</p> <p>Gaylene: develop marking sheet for club spirit award</p>
8	Sports Awards	<ul style="list-style-type: none"> • Chris has compiled relevant awards to target, and selected paddler names to be able to increase our profile and nominate paddlers for Sports Awards • To be actioned: identify contact details for selected paddlers 	Gaylene to complete contact details of relevant paddlers and forward to Chris
9	Board areas of interest/action	<ul style="list-style-type: none"> • Joern Scherzer: reconfirmed as chair • Paora Ammunson: reconfirmed as deputy-chair 	

		<ul style="list-style-type: none"> • Areas of interest/action: <ul style="list-style-type: none"> ○ Communications plan & club interaction: Tane, Paul ○ Regional Development Officer role development & funding: Chris, Joern, Paora, Paul ○ Funding applications (ex RDO): Joern, Chris ○ Strategic Planning: Paora, Paul ○ Events (Regional Sprints, Winter Series): Joern ○ Secondary School (including Sprints): Chris ○ Sports Awards: Chris ○ Sponsorship: tbc 	
10	Waka Odyssey	<ul style="list-style-type: none"> • Waka Odyssey event, with a large gathering of waka in Wellington Harbour, will take place in February 2018, 	Gaylene to share details on website
	Meeting closed	2pm	