

HOE TONGA REGIONAL SPRINT CHAMPIONSHIP 2019

RACE INFORMATION

W1 races on 23 Nov

W6 & W12 races on 30 Nov & 1 Dec

HENLEY LAKE, MASTERTON





Key dates

1 November	Clubs to have affiliated all paddlers that wish to race at Regionals 2019
14 November	Entries close for W1
20 November	Lane draw available for W1 on www.hoetonga.co.nz
21 November	Entries close for W6 & W12
23 November	W1 races
26 November	Roster closes for W6 & W12
27 November	Lane draw available for W6 & W12 on www.hoetonga.co.nz
30 Nov / 1 Dec	W6 & W12 races

If the event, or any one of the three days of racing, is postponed due to adverse weather conditions, Hoe Tonga will advise paddlers via www.hoetonga.co.nz on the day before by 1pm.

Entry process

All entries are to be done online via your club.

Paddlers: In order to obtain a list of people that can make online entries for your club, go to <http://www.wakaama.co.nz/clubs/rebs>

Club reps: To enter your paddlers, please go to the 'Members Area Login' at <https://www.wakaama.co.nz/members-area/>. If your club needs access for other people, please contact admin@wakaama.co.nz

The entry process has two parts:

- Entries close for W1 on Thursday, 14 November and for W6/W12 on Thursday, 21 November. By this date, all entries have to be confirmed in the online entry system.
- The W6 and W12 roster closes on Tuesday, 26 November. By this date, clubs have to confirm all paddlers that race in each W6 and W12 team. In order to assign paddlers to each team, all paddlers have to be affiliated.

Late entries may be permitted only if workload allows but will incur a late fee and are subject to lane availability.

Each team must have a unique name; clubs must NOT use numbers in team names when making entries.

Entries can be viewed on www.hoetonga.co.nz at the race notice.

The event is open for entries from clubs outside the region, albeit they are **NOT** eligible for prizes. In W1 events, entries from outside the region may be limited, please contact Hoe Tonga if you intend to enter.



Clubs will be invoiced by Hoe Tonga, cash payments are not accepted.

There will be no refunds or entry fee reduction for withdrawals of entries or no-shows for each category after the specified entry close dates.

Entry fees

Fees will apply to each paddler that has been entered. This is the same process as used at the Waka Ama Nationals.

- Midget: \$5 per paddler
- Intermediate, J16, J19: \$20 per paddler
- Senior (U23+): \$30 per paddler

Late entries, after the specified entry closing dates will incur an additional late fee of \$15 per entry. Note that any late entries must be authorised, via an email, by an executive officer of the respective club.

Incomplete team rosters, after the specified roster closing dates, will also attract an additional late fee of \$15 per entry. Only Waka Ama NZ (not Hoe Tonga) can add paddlers to your roster after the deadline has closed. Note that a team will not be able to compete on race day if their roster is incomplete.

Unless otherwise stated, teams and paddlers can only race in one division per event. For example, a Junior 19 could race in Premier W1 500m or Junior 19 W1 500m, but not both. Note that an exemption to this policy applies to the W6 Premier 500m events (men and women). Other divisions are eligible to enter this event also, as it is used for selection of the Regional W12 team to compete at Nationals.

Important times on race day

Friday 22 November

7.00pm: Race briefing and meeting of key volunteers and head officials at Henley Lake

Saturday 23 November

6.30am: Volunteers meet: event preparation, pick up resources by officials

7.30am: Sign-in and W1 weigh-in commences

8.15am: Karakia, race and safety briefing for paddlers and clubs

8.30am: Race calls commence, starter and aligner boat head out and stations ready

15min after the last race – Prize giving for the day

Friday, 29 November:

from 4.30pm: Delivery and set up of W6 canoes

7.00pm: Race briefing and meeting of key volunteers and head officials at Henley Lake



Saturday, 30 November and Sunday, 1 December

6.30am: Volunteers meet: event preparation; pick up resources by officials

7.30am: Sign-in commences

8.15am: Karakia, race and safety briefing for clubs and competitors

8.30am: Race calls commence, all official stations ready for action

15min after the last race – Prize giving for the day

Volunteers

In order to run the event, we require a number of volunteers on a variety of official stations and in different roles, including setting-up / cleaning-up, registration, loading bay, flag boat, aligner, and finish line.

If you are able to help on race day (either as a head official or as an assistant), please contact Hoe Tonga on hoetonga@gmail.com. We will also contact clubs directly. We aim to have one official for every two entries received from each club, to be supplied by the clubs.

We aim to finalise the roster of volunteers (names and contact details) as soon as possible. Head officials and support boat crews have the opportunity to **meet on Friday, 22 November, 7pm, at Henley Lake**, in order to clarify event and safety processes.

As the event is held over two weekends in Masterton, organisers will have accommodation available for officials for 22 November and November 29 and 30, at Mawley Holiday Park in Masterton (two large ensuite cabins for up to 10 volunteers). This will be confirmed directly with the relevant volunteers.

Safety

There will be two support boats monitoring racing. One of these will be the flag boat, and one will be a roaming boat.

Midget and intermediate paddlers **must** wear life jackets.

Paddlers that are not able to swim at least 50m **must** also wear life jackets. This also applies to adult paddlers.

Clubs must ensure that the paddlers they enter are sufficiently capable to participate in their events and handle reasonably difficult conditions (eg strong wind gusts). Note that while support boats will rescue paddlers, they will NOT assist paddlers in lining up (which can be difficult for novice paddlers, especially in W1, if winds are stronger than 10-15knots). If paddlers are not able to line up within a reasonable time frame, the race will be run without them and they will be disqualified.

In case of severe weather conditions on race day, the race director retains the right to stop, postpone and/or cancel races on race day. Note that organisers may not be able to refund race fees in this case.

Spectators **MUST NOT** fly private drones at the event venue unless the user has **both** the authorisation of the event organiser and complies with local council bylaws and aviation rules.



Event area

Clubs are encouraged to provide shelter (sun, rain) for their paddlers. Please observe the event area layout and keep club tents and gazebos clear from areas that are clearly marked for official use (see event area layout as shown at the end of this document).

Alcohol and/or drugs are not permitted on site.

Accommodation

For paddlers and clubs wishing to stay in Masterton on Friday or Saturday night, there is accommodation available in Masterton. For example, Mawley Holiday Park (5 Oxford Street, includes camp sites and cabins) is approximately 1.5km from Henley Lake.

Canoe hire and transport

The organising committee requires 16 Mahi Mahi. Clubs that make W6 available will be compensated with a fee of \$60 per W6 (canoes must be in good condition and have all bungs in place). In addition, clubs transporting canoes will be compensated at a rate of \$1/km (to account for vehicle and trailer costs). Please contact hoetonga@gmail.com if your club can help.

We are grateful to the clubs that make their W6 available for this event. Paddlers are advised to treat the equipment with utmost care and respect.

Fundraising activities

Hoe Tonga welcomes fundraising activities by clubs, including but not limited to BBQ. Clubs that wish to fundraise will have to contact us prior to 1 **November**. Please email hoetonga@gmail.com to register your interest in setting up a fundraiser to avoid competing stalls, and to ensure all formal notifications to Masterton District Council are completed. Note that a coffee cart will be on-site.

Arrival of paddlers on race day

Team managers or club representatives are to make their way to the information and registration stand to sign-in their teams/paddlers, and/or to advise of withdrawals.

Team managers or club representatives must provide signed waiver forms for all their paddlers (available at the information and registration stand). This must be completed before their paddlers are permitted to race. The waiver forms should match the paddlers on the roster for each entry.

Paddlers (and/or club reps) to become familiar with the race course layout, the event area, race schedule and lane draw.

Pre-race guidance

Paddlers are to follow officials' instructions at all times.

When their race is called, paddlers are to assemble at the loading bay. Paddlers must not load canoes without going through the loading bay.



Loading bay officials will advise paddlers when to load. Note that for the W6 and W12 events, a shared canoe pool is used. W6 will be allocated to lanes and teams by officials in the loading bay.

Once on the water, paddlers are to paddle directly up to the start line.

Racing

Waka Ama New Zealand race rules apply; they can be found at www.wakaama.co.nz.

As a minimum two entries are needed per division for the race to be run.

If there are fewer than three entries, the race may be combined with another race. In this case, entries will be clearly marked as from another division. This may mean that teams from the affected division have to race a different distance (eg if Masters are combined with Premier, then the Masters team(s) have to race 1500m in their turn races.) Note that organisers are unable to contact affected teams individually – please read the lane draw to avoid surprises.

Protests: to be made to Registration within 15 minutes of the respective event.

Penalties: For selected offences, a 10 second time penalty may be added to the final time instead of applying a disqualification, see Waka Ama New Zealand race rules for details.

Races may be combined or shortened at the sole discretion of the organising committee or the race director.

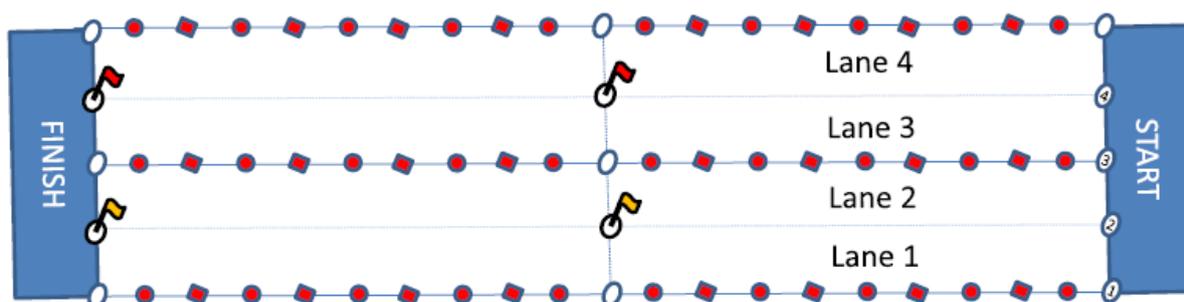
Progression

The event will feature heats and finals, **progression will be based strictly on time**, due to the limited number of lanes available, and due to the large number of races. Placings **do not** determine progression (eg a first place in a heat does not necessarily guarantee progression).

Event organisers will endeavour to offer further B and C Finals, depending on the number of entries in the heats, and time available.

Race course for 250m and 500m events

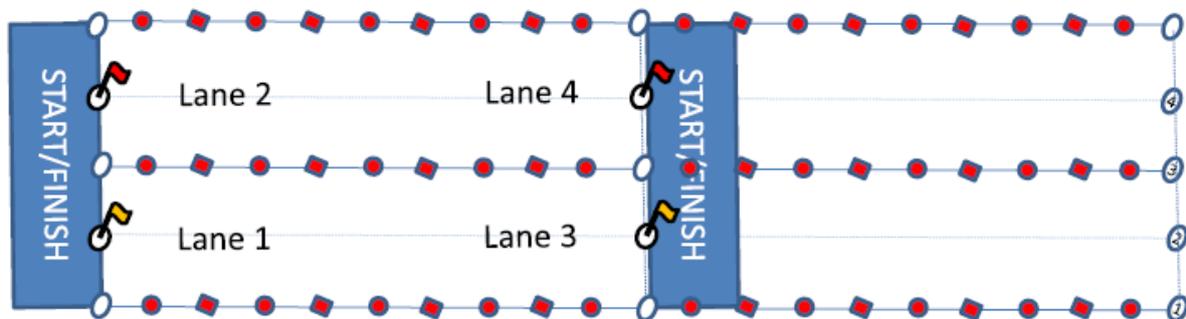
For straight races over 250m and 500m, the race course consists of four lanes. Each lane is 13.5m wide. It applies to W1, W6 and W12 races.



Race course for turn events

For turn races over 1000m and 1500m, the race course consists of four lanes. Each lane is 27m wide. This is slightly narrower than at the Waka Ama Nationals.

As the lake's small size only allows for two turn lanes in a conventional race course layout, races with more than two entries will be run in the **pursuit format**. This means that two teams will start at one end of the 250m course, and the other two teams will start at the other end of the 250m course, at the same time. Therefore, at any time, there may be two teams racing within the same lane, pursuing each other. The format is similar to cycling pursuit races.



W1 Events (Saturday 23 Nov)

Events

- All W1 races will take place on Saturday, 23 November
- Distance: 250 and 500m
- Divisions: Midget to Master 70
- Note that W1 races for midget paddlers are not offered.
- The event will also feature additional 250m sprint (dash) races for the J19 and Premier division. These races are open to paddlers of other age classes, as long as they meet the requirements as per Waka Ama New Zealand rules.

Selection and qualification for W1 at Nationals

- Please read the selection policy, available on the Hoe Tonga website.

W1 requirements

- Paddlers must arrange for their own W1. Paddlers should NOT assume that they will be able to use other paddlers' W1 on race day.
- All W1 used for the event will be weighed before racing commences. The legal minimum weight is 16kg (including ama and kiato). Weighing of W1 will take place between 7.30am and 8.30am. Late arrivals may not be accepted. Paddlers are to arrange for their own weights should they be required.
- Weighed W1 will be tagged, and tags will be checked when going through the loading bay.
- All W1 must have lane number holders, as per Waka Ama New Zealand race rules. Paddlers must bring their own number holders as there is no guarantee that the event organiser will have any spares available.



W6 and W12 events (Saturday 30 Nov & Sunday 1 Dec)

Events

- All W6 and W12 races will take place on Saturday and Sunday, 30 November and 1 December
- Distance: 250 / 500m / 1000 / 1500m
- Divisions: Midget to Master 70

Selection for Regional W12 at National Sprint Championship

- National Sprint Championships feature a regional Premier W12 race, for both men and women. (This is in addition to the club W12 races.) Details regarding the selection of paddlers for this event will be made available on the Hoe Tonga website. The selected team members will be announced at prize-giving on the final day of the event.

Prize-giving and club trophies

A formal prize-giving ceremony will take place after each day of racing, commencing approximately 15 minutes after racing has finished.

We invite competitors and clubs to assist in packing and cleaning up, to enable an on-time start for the prize-giving. Competitors must be present to receive their prize.

1st, 2nd, and 3rd places will receive gold, silver and bronze ribbons.

Hoe Tonga will also award two perpetual club trophies after the final day of racing.

The first is a trophy that recognises a club's paddling excellence and achievement throughout the event. Points will be accumulated throughout the event from all finals and the club with the most points at the end of the event will be awarded this honour.

The "**Club Excellence Award**" will be awarded on points accumulated over race finals (including W6, W12 and W1 races) throughout the event as follows:

- 1st - 4 points
- 2nd - 3 points
- 3rd - 2 points
- 4th - 1 points
- DQs do not count for points.

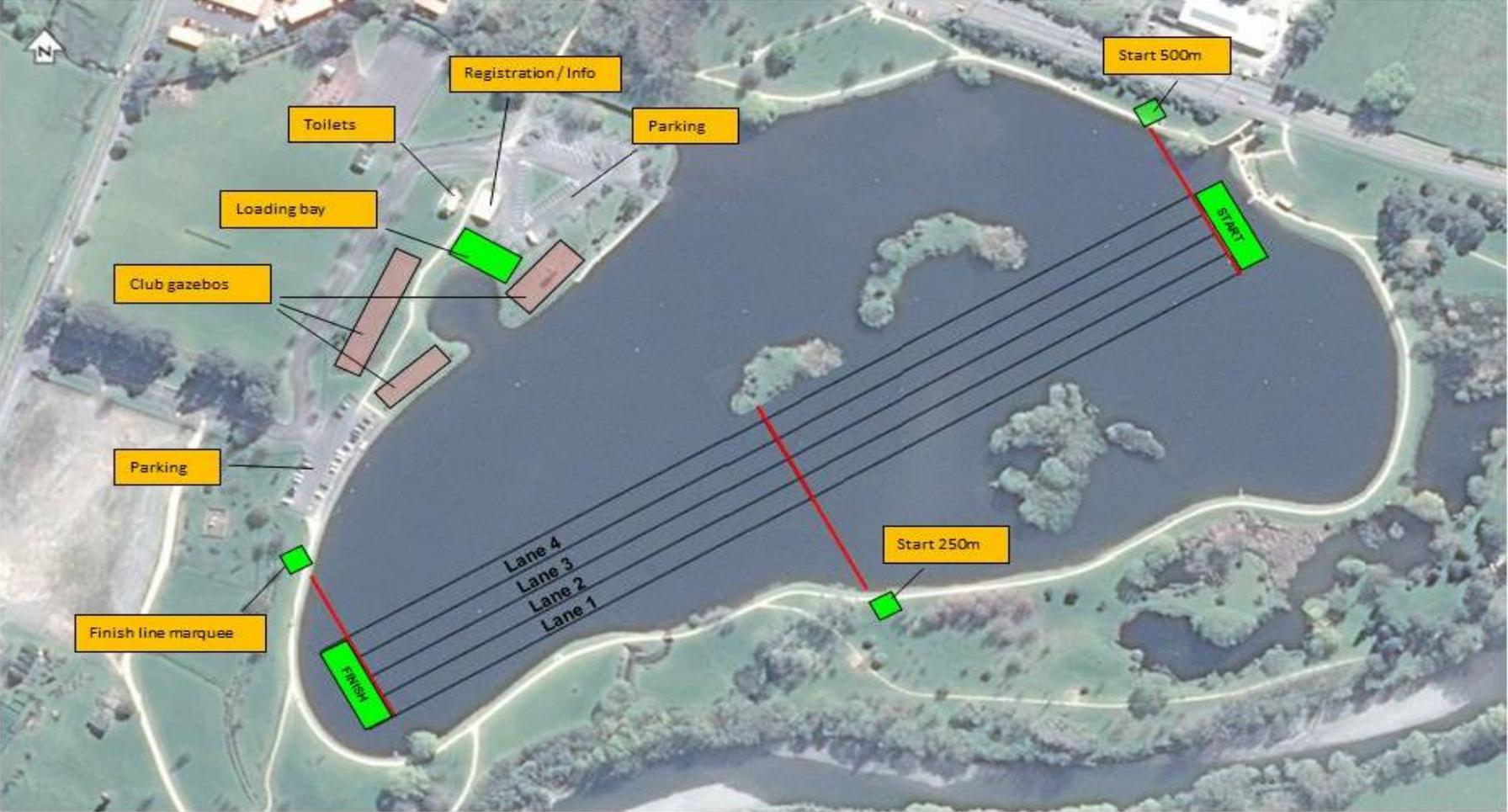
The second trophy is the "**James Hapeta Club Spirit Award**", named in honour of James Hapeta, who we sadly lost in 2013. It is chosen by key officials at the event. They will take into consideration the club's actions throughout the event (eg acting with integrity, wearing correct uniform, assisting where needed, keeping the event area clean, manning volunteer stations, etc).

Both trophies, shown below, will be on display during the event at the Registration/Information desk.





Event area and race course layout for straight races (250m, 500m)





Event area and race course layout for turn races (1000m, 1500m)

